



**CHILD PLACEMENT
CONTRACT**
2018-2019 SCHOOL YEAR
September - June

Policy and Tuition Agreement

1. For new students, a one-time, one hundred dollar (\$100) nonrefundable processing fee is required with this application. After formal acceptance, all forms and the 1st month's tuition are due before the student begins classes.
2. Students are admitted for the full academic year. Tuition is based on a full academic year. The obligation to pay the required tuition is not subject to adjustments for illness, absence, or any other reason. If a student enrolls after school begins, tuition will be prorated accordingly.
3. Tuition is billed monthly and is due on the 1st of each month. Accounts must be kept current. A child's attendance will be suspended after 15 calendar days without payment.
4. *Current immunizations are a prerequisite for participation in WLP programs.* The medical insurance policy of the undersigned will be considered primary for medical expenses incurred in the case of accidental injury or sickness.
5. Please write checks to Walnut Lake Preschool.
6. We can accept credit card payments, but the payer will incur a 3% processing fee for each transaction

Families of 3- to 5-year-olds may choose to enroll their child in the morning program or full day program. If a child in the morning-only program needs to stay for an afternoon due to an emergency, this may be permitted at the discretion of a director. If there is sufficient staff coverage, the rate of \$60 per afternoon will be charged and added to your tuition balance.



**CHILD PLACEMENT
CONTRACT**
2018-2019 SCHOOL YEAR
September - June

Select Program:

Preschool Program

_____ **Morning Only** \$11,235 = \$1,250 per month (Sept-May)

Pro-rated amount: \$281 per week x _____ weeks = \$_____

Pro-rated amount _____ / _____ months = _____ per month

_____ **Full Day** \$18,725 = \$2080 per month (Sept-May)

Pro-rated amount \$468 per week x _____ weeks = \$_____

Pro-rated amount _____ / _____ months = _____ per month

Developmental Kindergarten Program

Full Day \$19,665 = 2,185 per month (Sept-May)

Pro-rated amount \$492per week x _____ weeks = \$_____

Pro-rated amount _____ / _____ months = _____ per month

Multi-Age Kindergarten Plus Program (6-7 year olds)

5 Full Days Only = \$20,835 = \$2,315 per month

Pro-rated amount \$521per week x _____ weeks = \$_____

Pro-rated amount _____ / _____ months = _____ per month



**CHILD PLACEMENT
CONTRACT**
2018-2019 SCHOOL YEAR
September - June

Application Fee of \$100 (new students only) received on: _____

TOTAL AMOUNT OF TUITION DUE: \$ _____

First payment: \$ _____ Date: _____

Remaining payment due dates and amounts:

PLEASE SIGN:

I have read and understand the Child Placement Contract and agree to its policies and provisions. I have read, understand, and agree to be bound by the above.

Student's Name: _____

Parent/Guardian Names: _____

Parent/Guardian Signature: _____

Date: _____ Cell: _____

Parent/Guardian Signature: _____

Date: _____ Cell: _____